

**DATE BOUND**  
**IMMEDIATE**

No. IT/01/2024-ITCell (H)  
Information and Technology Cell  
Home & Administration of Justice Department, Haryana

Dated, Chandigarh the 01.07.2024

From The Additional Chief Secretary to Government, Haryana  
Home Department.

To

1. All the Administrative Secretaries to Government, Haryana.
2. The Secretary to Governor, Haryana.
3. The Secretary to Lokayukta, Haryana.
4. The Secretary to Human Rights Commission, Haryana.
5. All Heads of Department, Haryana.
6. All Managing Director of Boards / Corporations in Haryana.

**Subject: Extension of timelines for recording of PAR for the year 2023-24 in respect of AIS officers by the reporting / reviewing / accepting authorities - reg.**

R/Sir/Madam,

Reference to this office letter of even No. dated 28.05.2024 on the subject noted above. It is intimated that vide their F. No. 11059/04/2024-AIS-III dated 28th June, 2024 therein he has informed that reference is invited to the difficulties being faced by the AIS officers in submitting self-appraisal/recording of PAR for year 2023-24, due to their engagement in completion of General Election, 2024.

2. Now, keeping in view the matter has been duly considered in this Department and it has been decided with the approval of the Competent Authority to extend the existing timelines for recording PAR for the year 2023-24 another 01 month, as indicated below:-

Activity	Cut off Dates		
	Existing timelines as per AIS (PAR) Rules, 2007	Revised vide letter date 28.05.24	Further Revision
Self-Appraisal Submission	31 <sup>st</sup> May, 2024	30 <sup>th</sup> June, 2024	31 <sup>st</sup> July, 2024
Appraisal Reporting Authority	31 <sup>st</sup> July, 2024	31 <sup>st</sup> August, 2024	30 <sup>th</sup> September, 2024
Appraisal Reviewing Authority	30 <sup>th</sup> September, 2024	31 <sup>st</sup> October, 2024	30 <sup>th</sup> November, 2024
Appraisal Accepting Authority	31 <sup>st</sup> December, 2024	31 <sup>st</sup> December, 2024	31 <sup>st</sup> December, 2024

3. You are, therefore, requested to ensure that that the notwithstanding anything contained herein, no remarks may be recorded after 31<sup>st</sup> December, 2024 in the PAR of AIS officers for the PAR year 2023-24, in accordance with the 2<sup>nd</sup> proviso of Rule 5(1) of AIS (PAR) Rules, 2007, as amended.
4. The aforesaid relaxation is accorded as a one-time measure only.

Yours faithfully

*Ravita*  
Superintendent IT-Cell (Home)  
for Additional Chief Secretary to Government, Haryana  
Home Department. *RA*


Endst. No.IT/01/2024- ITCell (H)

Dated Chandigarh, the 01.07.2024

A copy of each is forwarded to the following for information and necessary action please:-

1. All ADGPs/IGPs of Police Ranges Ambala, Hisar, Karnal, Rohtak and South Range, Rewari.

2. The Commissioners of Police Panchkula, Faridabad, Sonapat, Jhajjar and Gurugram.
3. All Superintendent of Police in Haryana.
4. All IPS Officers in Haryana (through DGP, Haryana).

 Superintendent IT-Cell (Home)

for Additional Chief Secretary to Government, Haryana  
Home Department.

Endst. No.IT/2/2023- ITCell (H)

Dated Chandigarh, the 01.07.2024

A copy, each, is forwarded to the Chief Principal Secretary/Principal Secretary/ Additional Principal Secretary/Special Senior Secretaries/Senior Secretaries/Private Secretaries to Chief Minister/Ministers/State Ministers, Haryana for information of Chief Minister/Ministers and State Minister.

 Superintendent IT-Cell (Home)

for Additional Chief Secretary to Government, Haryana  
Home Department.