

[Authorised English Translation]

HARYANA GOVERNMENT

HOME DEPARTMENT

Notification

The 18th August, 2008

No. S. O. 70/HLA. 6/2008/S. 19/2008.—In exercise of the powers conferred by sub-section (1) read with sub-section (2) of section 19 of the Haryana Compulsory Registration of Marriages Act, 2008 (Act 6 of 2008), the Governor of Haryana hereby makes the following rules regulating the compulsory registration of marriages, namely :—

1. These rules may be called the Haryana Compulsory Registration of Marriages Rule, 2008. Short Title.

2. (1) In these rules, unless the context otherwise requires,— Definition.

(a) "Act" means the Haryana Compulsory Registration of Marriages Act, 2008 (6 of 2008);

(b) "Form" means the form appended to these rules; and

(c) "section" means the section of the Act.

(2) Words and expressions used but not defined in these rules shall have the same meanings as assigned to them in the Act.

3. (1) The Chief Registrar shall have the following duties and powers namely :—

(a) He shall have overall control over the District Registrars and all the Registrars in the state.

(b) He shall cause to be implemented the directions issued by the State Government or himself through District Registrars and Registrar.

(c) He may call for any information from the District Registrars and Registrar.

(d) He may inspect records, registers and accounts lying with District Registrars and Registrar.

(e) He shall hear and decide appeals against orders of the District Registrar.

Duties of Chief Registrar, District Registrar and Registrar. Section 3, 4 and 5

- (f) He shall submit an annual report to the State Government for the year ending 31st March, in Form-III.
- (g) He shall supply forms and registers to the Registrars.
- (2) (a) The District Registrar shall have overall control over the offices of all the Registrars within his jurisdiction.
- (b) He shall cause to be implemented the directions issued by the State Government or himself through the Registrar.
- (c) He may inspect records, registers and accounts lying with the Registrar.
- (d) He shall collect annual reports from all the Registrars within the district, collect the same and send a consolidated report for the district to the Chief Registrar by the 30th of January every year.
- (3) (a) The Registrar shall receive and scrutinize application in Form-I for registration of marriages and ensure that all the documents required (as detailed in Form I) with the application have been received.
- (b) The Registrar shall maintain a register in Form-II.
- (c) On being satisfied with the genuineness of the documents submitted and only if the age of the couple at the time of marriage does not contravene the legal age of marriage applicable at that time, the registrar shall register the marriage by making any entry in the register, as at Form II.
- (d) The Registrar shall issue two copies of the marriage registration certificate in Form IV, free of cost to the couple, under his hand and seal, within fifteen days of receiving the application.
- (e) The Registrar shall send an annual report in Form III to the District Registrar, for each calendar year, by the 15th of January of the subsequent year.
- 4. (a) The memorandum of marriage shall be submitted for registration of marriage in the shape of an application as at Form-I.
- (b) The application for registration of a marriage should be submitted within a period of ninety days from the date of marriage and shall be accompanied by a registration fee of one hundred rupees in the form of a bank draft or postal order, or treasury receipt payable to concerned authority under head other receipts

0070-01-800-99-51.

- (c) If the application for registration of a marriage is made after ninety days of the marriage but within one year of the same, it shall be accompanied by a late fee of one hundred fifty rupees. The marriage shall be registered only with the written permission of the District Registrar and on production of an affidavit justifying the cause of delay.
- (d) A marriage which has not been registered within one year of its occurrence, shall only be registered with the written permission of the Chief Registrar and on payment of a late fee of two hundred rupees and on production of an affidavit justifying the cause of delay.
- (e) All registration fees, late fee, can either be deposited in the treasury under head other receipts-0070-01-800-99-51 or through a bank draft or postal order payable to the concerned authority.
5. Any person aggrieved by the order of the Registrar refusing to register the marriage under sub-section (4) of section 7 may, within a period of ninety days from the date of receipt of such order accompanied of a fee Rs. Fifty/- in the form of Treasury Challan, Bank Draft, Postal Order, appeal to the District Registrar. Appeal. Section 8.
6. Any person aggrieved by the order of the District Registrar refusing to register the marriage under section 8 may, within a period of ninety days from the date of receipt of such order, accompanied by a fee of Rs. 50 in form of Treasury Receipt, Bank Draft, Postal Order appeal to the Chief Registrar. Second Appeal. Section 9.
7. (a) The Registrar shall maintain a Register in Form-II. Maintenance of records. Section 14.
- (b) No correction or over writing shall be made in the register. However, in unavoidable circumstances, the Registrar shall record in the remarks column of register, the reasons for any correction, overwriting made in the register. The Registrar shall keep the register in safe custody.
8. The Registrar shall provide two copies of the Marriage Registration Certificate to the couple, free of charge, in Form-IV under his hand and seal, within fifteen days of receiving the application. Each certificate shall have a photograph of the couple affixed on the right hand top corner of the certificate, with the Registrar's signature and stamp across it. Issuance of marriage registration certificate. Section 10.
9. (a) The register shall be open for inspection at all reasonable times for the members of the public. Any person desirous of inspecting the register may do so, on an application made in this behalf to the Registrar on payment of twenty rupees. Inspection of registers and obtaining certified copies thereof. Section 12.
- (b) Any person desirous of obtaining certified copy of an extract of the register shall make an application therefore and pay to the Registrar a fee of ten rupees for each copy.

Form No. I*[See rule 3(3)(a) and 4(a)]***Application for Registration of Marriage under the Haryana Compulsory Registration of Marriages Act, 2008 (6 of 2008).****Paste**Joint photo of husband and wife,
clearly showing faces

(3x2)

Both husband and wife to sign/
thumb impression across their
photos.

To

The Registrar of Marriages,
.....

Please register our marriage, the particulars of which are given below :—

Serial No.	Particulars	Details of Husband	Details of wife
1.	Full Name (In capital letters)		
2.	Father's Name		
3.	Mother's Name		
4.	Nationality		
5.	Religion		
6.	Complete Postal Address (with proof)		
7.	Date of Birth (proof in the form of birth certificate or school certificate or medical certificate indicating age)		
8.	Age (in complete years, as on the date of marriage)		

Date of Marriage :

Place of Marriage :

(Complete details)

Proof of Marriage : (attach any one) — (1) At least two wedding photos
(2) certificate from religious institution or priest who solemnized the wedding
(3) Nikah Nama (4) certificate from Gurudwara.

Certified that all information provided in the best of my knowledge and belief and nothing has been concealed therein. It is also certified that this marriage has not been registered earlier anywhere in India/abroad. We shall be liable for action as per the law, if we have violated any provision of any law of the land.

Date :	Signature of Husband	Signature of Wife
Witnesses to the Marriage	1. Name	2. Name.....
	Address	Address

	Signature	Signature

Note : Please ensure that the following have been attached (tick documents attached) :

- Three joint photos of husband and wife (3"x2") (One will be placed in the Marriage Register and two will be affixed to the two copies of Marriage Registration Certificate that the Registrar will issue)
- Proof of residence of both spouses : (Any one)

For Wife	For Husband
(a) Ration Card	(a) Ration Card
(b) BPL Card	(b) BPL Card
(c) Election Commission Voters Id-card	(c) Election Commission Voters Id-card
(d) Passport	(d) Passport
(e) Driving licence	(e) Driving licence
(f) Domicile certificate	(f) Domicile certificate

- Proof of age of both spouses : (Any one)

For Wife	For Husband
(a) Birth Certificate	(a) Birth Certificate
(b) School Certificate	(b) School Certificate
(c) Medical certificate indicating age	(c) Medical certificate indicating age
(d) Self affidavit regarding age, only in case(a) and (b) are not available	(d) Self affidavit regarding age, only in case(a) and (b) are not available

- Proof of marriage : (any one)
 - At least two wedding photos.
 - Certificate from religious institution or priest who solemnised the wedding.
 - Nikah Nama.
 - Certificate from Gurudwara.

Form - II

[See rule 3(3)(b) and 7(a)]

Marriage Registration Register

Register of Marriage for Tahsil/Sub-Tahsil/City
for the year

Sr. No.	Photo of couple	Date of marriage and place of marriage	Name and address of husband	His age at the time of marriage	Nationality and religion of husband	Name and address of wife	Her age at the time of marriage	Nationality and religion of wife	Date of registration of marriage	Signature of Registrar and remarks
1	2	3	4	5	6	7	8	9	10	11

Form - III

[See rule 3(1)(f) and 3(3)(e)]

Annual Report under Marriage Registration Act for
Tahsil / Sub-Tahsil / Municipal Corporation / Municipal Committee / Council,
District

Sr. No.	Name of District	Name of Tahsil	No. of marriages registered during the year	No. of registration refused	Reasons for refusal	Remarks
1	2	3	4	5	6	7

Date :

Chief Registrar / Registrar

Form - IV

[See rule 3(3)(d)]

Marriage Registration Certificate

Joint photo of husband and wife,
clearly showing faces. Registrar
to sign and put seal across photo

Certified that Sh..... S/o Sh.....
R/o has been married to
Smt R/o
D/o R/o
on (date) at village
P.O. Tahsil District
Haryana State and the said marriage has been registered on
under registration No.

(Signature of Registrar)

Issued under my hand and seal on.....

Registrar Tashil / Sub-tashil/
Municipal Corporation / Municipal
Committee/ Council.

FIROZA MEHROTRA,
Financial Commissioner and Principal Secretary
to Government, Haryana, Home Department.