

## **Home Department**

### **Cinematograph License & License for Screening a Film**

#### **DOCUMENTS REQUIRED:**

- 1) Ownership proof:
  - a. Ownership of property/building
- 2) Map of Property with seating plan
- 3) Completion Certificate
- 4) Residence proof of Applicant/Firm (Self Attested Copy Attached)
  - a. Aadhar Card
  - b. Proprietorship
  - c. Partnership firm
  - d. Directorship firm
  - e. Firm Registration Certificate
  - f. Partnership deed
  - g. Memorandum
  - h. Authority letter of Directors
  - i. Partners of Firms
- 5) Lease Deed (if building is on lease)
- 6) License Fees
  - a. New License Fees
    - i. Grant of three-year license Fees for single screen Rs. 1350/-
    - ii. Rs. 200/- Inspection fees PWD (B&R)
    - iii. Rs. 200/- Chief Electrical Inspector
    - iv. Rs. 15/- Temporary License Fees
    - v. Rs. 30/- Issue of Duplicate License Fees
  - b. Renew License Fees
    - i. Renewal of three-year license Fees for single screen Rs. 900/-
    - ii. Rs. 200/- Inspection fees PWD (B&R)
    - iii. Rs. 200/- Chief Electrical Inspector

**RTS TIME LIMIT:**

**2 Weeks**