

DATE BOUND
IMMEDIATE

No. IT/01/2024-ITCell (H)
Information and Technology Cell
Home & Administration of Justice Department, Haryana

Dated, Chandigarh the 21.02.2024

From

The Additional Chief Secretary to Government, Haryana
Home Department.

To

1. All the Administrative Secretaries to Government, Haryana.
2. The Secretary to Governor, Haryana.
3. The Secretary to Lokayukta, Haryana.
4. The Secretary to Human Rights Commission, Haryana.
5. All Heads of Department, Haryana.
6. All Managing Director of Boards / Corporations in Haryana.

Subject: Extension of timelines for writing/recording of PAR for the year 2023-24 in respect of AIS officers by the reporting / reviewing / accepting authorities - reg.

R/Sir/Madam,

The timelines for writing /recording of PAR for the year 2023-24 under AIS (PAR) Rules, 2007.

2. It is pertinent to mention here that the State Government timelines for writing the PARs of IPS officers for the year 2023-24 is as under:

Activity	Cut off Dates	
	Due Date	Auto Forward
Giving blank PAR form to officer in there Sparrow account	1st April	---
Self-Appraisal Submission	31st May, 2024	1st June, 2024
Appraisal by 1st Reporting Authority	31st July, 2024	1st August, 2024
Appraisal by 2nd Reporting Authority	31st July, 2024	1st August, 2024
Appraisal by 1st Reviewing Authority	30th September, 2024	1st October, 2024
Appraisal by 2nd Reviewing Authority	30th September, 2024	1st October, 2024
Appraisal by Accepting Authority	31st December, 2024	Auto closure on 31st December, 2024
Disclosure to the officer	31st December, 2024	---
Comments of officer reported upon, if any (if none, transmission of the PAR to the MHA)	15 days from disclosure	---

3. You are, therefore, requested to ensure that the PARs of all IPS officers for the year 2023-24 may be writing/recording in prescribed time schedule and sent to this with in time limit on sparrow portal.

Yours faithfully



Superintendent IT-Cell (Home)
for Additional Chief Secretary to Government, Haryana
Home Department.

Endst. No.IT/01/2024- ITCell (H)

Dated Chandigarh, the 21.02.2024

A copy of each is forwarded to the following for information and necessary action please:-

1. The Director General of Police, Haryana, Panchkula.
2. The Director, Anti-Corruption Bureau, Haryana, Panchkula.
3. The Additional Director General of Police, CID, Haryana, Chandigarh.
4. All ADGPs/IGPs of Police Ranges Ambala, Hisar, Karnal, Rohtak and South Range, Rewari.
5. The Commissioners of Police Panchkula, Faridabad, Sonipat & Gurugram.

Contd. ... 2

- 6. All Superintendent of Police in Haryana.
- 7. All IPS Officers in Haryana (through DGP, Haryana).

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Superintendent IT-Cell (Home)
for Additional Chief Secretary to Government,
Haryana, Home Department.

Endst. No.IT/01/2024- ITCell (H)

Dated Chandigarh, the 21.02.2024

A copy of each is forwarded to the Chief Principal Secretary/Principal Secretary/ Additional Principal Secretary/Deputy Principal Secretary/Special Senior Secretaries/Senior Secretaries/Secretaries/Private Secretaries to Chief Minister/Deputy Chief Minister/Ministers/State Ministers, Haryana for information of Chief Minister/Deputy Chief Minister/Ministers and State Ministers.

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Superintendent IT-Cell (Home)
for Additional Chief Secretary to Government,
Haryana Home Department.

Internal Distribution: - Secy./ CS, Secy./HM, Secy./CPSCM, PS/PSCM, PS/ACS(Home), PS/APSCM, PS/Secy. (Home-1), Sr. Secy/CM, PS/CM(R), USH-Home, Home-1 Branch.

Sl. No.	Name of the Officer	Designation	Office
1.	Mr. Anil Kumar	Deputy Principal Secretary	Home Department
2.	Mr. Rajesh Kumar	Deputy Principal Secretary	Home Department
3.	Mr. Vikram Singh	Deputy Principal Secretary	Home Department
4.	Mr. Arjun Singh	Deputy Principal Secretary	Home Department
5.	Mr. Manoj Kumar	Deputy Principal Secretary	Home Department
6.	Mr. Ravi Singh	Deputy Principal Secretary	Home Department
7.	Mr. Anand Kumar	Deputy Principal Secretary	Home Department
8.	Mr. Sunil Kumar	Deputy Principal Secretary	Home Department
9.	Mr. Ashish Kumar	Deputy Principal Secretary	Home Department
10.	Mr. Nitin Kumar	Deputy Principal Secretary	Home Department

For the year 2024, the list of all the officers for the year 2024 may be with the following details and sent to this with in one month on a separate sheet.

Yours faithfully,
Superintendent IT-Cell (Home)
for Additional Chief Secretary to Government, Haryana
Home Department.

Dated Chandigarh, the 21.02.2024

A copy of each is forwarded to the Chief Principal Secretary/Principal Secretary/ Additional Principal Secretary/Deputy Principal Secretary/Special Senior Secretaries/Senior Secretaries/Secretaries/Private Secretaries to Chief Minister/Deputy Chief Minister/Ministers/State Ministers, Haryana for information of Chief Minister/Deputy Chief Minister/Ministers and State Ministers.

1. The Director, Government of Police, Haryana, Chandigarh.
2. The Director, Anti-Corruption Unit, Haryana, Chandigarh.
3. The Additional Director, General of Police, Haryana, Chandigarh.
4. The Additional Director, Police, Haryana, Chandigarh.
5. The Additional Director, Police, Haryana, Chandigarh.
6. The Additional Director, Police, Haryana, Chandigarh.
7. The Additional Director, Police, Haryana, Chandigarh.
8. The Additional Director, Police, Haryana, Chandigarh.
9. The Additional Director, Police, Haryana, Chandigarh.
10. The Additional Director, Police, Haryana, Chandigarh.